

Privacy Policy

The three National University of Health Sciences Journals, *Journal of Manipulative and Physiological Therapeutics*, *Journal of Chiropractic Medicine*, and *Journal of Chiropractic Humanities*, are committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard personal information when you visit our websites, register an account, submit manuscripts, or otherwise use our services for submissions, peer review, or access to published journal content.

By using our services, you agree to this Privacy Policy.

1. Information We Collect

a. Information You Provide, which may include

- **Account details:** name, institutional affiliation, title, email address, postal address, country, username, password.
- **Manuscript submissions:** manuscripts, supplementary files, cover letters, correspondence.
- **Professional information:** ORCID iD, biography, reviewer/editorial board roles.
- **Payment information:** billing details (for any article processing charges that apply).
- **Communications:** emails, inquiries, or survey responses.

b. Information Automatically Collected

- IP address, device type, operating system, browser type, and access times.
- Website usage data (pages viewed, links clicked, referral URLs).
- Cookies and similar technologies (see Section 6).

c. Sensitive Information

We do not intentionally collect sensitive personal data (such as health, race, political views) unless explicitly provided for research purposes and relevant to publication.

2. How We Use Information

We use information for:

- Managing manuscript submissions, peer review, and publication.
- Communicating with authors, reviewers, editors, and readers.
- Processing article processing charges and payments.
- Maintaining website functionality, security, and performance.
- Improving user experience and journal services.

- Complying with legal and regulatory obligations.
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3. Legal Bases for Processing (GDPR)

For users in the EEA, we process personal data under the following legal bases:

- **Contractual necessity:** to manage manuscript submissions and publication processes.
 - **Legal obligations:** to comply with applicable publishing and financial regulations.
 - **Legitimate interests:** ensuring journal operations, fraud prevention, service improvements.
 - **Consent:** for newsletters, alerts, or optional communications.
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4. Data Sharing and Disclosure

We may share your data with:

- **Editorial board members and peer reviewers** (to facilitate peer review).
- **Service providers** (manuscript management, hosting, payment processing, plagiarism detection, analytics).
- **Indexing and abstracting services** (to disseminate article metadata).
- **Legal/regulatory authorities** when required.

We do not sell personal information.

5. International Data Transfers

As an international journal, your data may be transferred to and stored in countries outside your residence. For EEA users, transfers rely on:

- Standard Contractual Clauses (SCCs), or
 - Other GDPR-compliant safeguards.
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6. Cookies and Tracking

We use cookies and similar technologies to:

- Enable secure login and user functionality.
- Track website usage for analytics and performance.
- Remember user preferences.

You may disable cookies in your browser, but some features may not function properly.

7. Data Retention

- Scholarly records (authors, reviewers, editors, published articles) are retained permanently as part of the academic record.
- Account data is retained while accounts remain active.
- Payment and financial data are retained per legal/tax obligations.
- Requests for account deletion are honored unless retention is required by law or publishing ethics.

8. Your Rights

a. GDPR Rights (EEA users)

You may request:

- Access to your personal data.
- Correction of inaccurate data.
- Deletion (erasure) of data when no longer needed.
- Restriction or objection to processing.
- Data portability (structured, machine-readable format).
- Withdrawal of consent (for optional services).

b. CCPA/CPRA Rights (California residents)

You have the right to:

- Know what personal information we collect, use, and disclose.
- Request deletion of personal information (subject to exemptions).
- Opt out of the “sale” or “sharing” of personal information (we do not sell personal data).
- Limit the use of sensitive personal information (not applicable as we do not use it for profiling/advertising).
- Non-discrimination for exercising your privacy rights.

To exercise rights under GDPR or CCPA, contact us at: JournalsOffice@nuhs.edu We will verify your request in accordance with applicable laws.

9. Data Security

We use administrative, technical, and physical safeguards to protect personal information. However, no internet system can guarantee absolute security.

10. Third-Party Links

Our website may link to third-party sites. We are not responsible for their privacy practices.

11. Children's Privacy

Our services are intended for professional use. We do not knowingly collect information from children under 16 (or under 13 in the U.S.).

12. Changes to This Policy

We may update this Privacy Policy periodically. Updates will be posted on the last page with a revised "Last Updated" date.

13. Contact Us

If you have questions or wish to exercise your rights:

The Journal of Chiropractic Education Data Protection Officer

Email: JournalsOffice@nuhs.edu

Mailing Address: 200 E Roosevelt Rd, Lombard, IL 60148

This Policy is designed to comply with international privacy requirements in addition to the **General Data Protection Regulation (GDPR)** for users in the European Economic Area (EEA) and the **California Consumer Privacy Act (CCPA/CPRA)** for California residents.

For EEA residents, you may also lodge a complaint with your local Data Protection Authority.

For California residents, you may designate an authorized agent to submit requests on your behalf.

Effective Date: January 1, 2025

Last Updated: November 2, 2025